In order to use the PÖTTINGER SRM Supplier Portal, the first step is to register.

To register, please visit the following URL:

https://srm.poettinger.at/ros_ext_en



Please fill out the registration page completely and truthfully. All fields marked with "*" are mandatory fields and must be filled in.

1.    **Sending the registration data**

In a first step, general information about the company is requested:



**REGISTRATION on the**

**PÖTTINGER Supplier Portal**

Please note that the address to be entered is the one that is used as the billing address and is listed in the commercial register.

In the next step, details of the contact person must be filled in:

**Contact Details**

| | | | | | |
|---|---|---|---|---|---|
| Title: | ▼ | | * Phone Number: / Extension: | | |
| * First Name: | | | Fax Number: / Extension: | | |
| * Last Name: | | | * E-Mail: | | |
| Academic Title: | ▼ | | * Language: | English | ▼ |
| Department: | | | * Country: | | ▼ |
| Function: | | | | | |

This contact person is elevated to administrator after successful approval. The administrator is permitted to change company data on the portal and create new employees. In addition, he/she manages the rights of all users assigned to the company.

Important: All e-mails regarding the registration will be sent to this e-mail address.

In the next step, it is possible to select the material group (=product category) to be applied for.

At least one product category must be selected for registration to be successful.

**Product Categories** *

No product categories selected

Add

A search function is available with which it is possible to search for terms.

**Selection of Product Categories**

Select the product categories you can supply

Find: [                    ] [Go]

**Available Product Categories**

▶↓ Expand All    ▶↑ Collapse All

Category Name

- ☐ ⊟ PM Production material
- ☐ • AN01 Transmission
- ☐ • AN0101 Bevel gear
- ☐ • AN0102 Angular gear
- ☐ • AN0103 Planet gears
- ☐ • AN02 Cardan shafts
- ☐ • AN03 Belt
- ☐ • AN0301 Flat belt
- ☐ • AN0302 V-belt
- ☐ • AN0303 Toothed belt
- ☐ • AN04 Belt pulleys
- ☐ • AN05 Chain wheel
- ☐ • BB Floorboards
- ☐ • BK Labelling and identification
- ☐ • BK01 Signage
- ☐ • BK02 Decals
- ☐ • BW Floor-working tools
- ☐ • BW01VT Wing wear parts
- ☐ • BW02VT Cultivator tines wear parts
- ☐ • BW03VT Rotary harrow tine wear parts

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[OK] [Cancel]

It is also possible to send us documents such as company presentations etc. in the course of registration.

Please note that the maximum size per attachment is 10 MB and only documents in PDF format can be uploaded.

**Attachments**

Here you can upload documents such as company presentations, catalogues or product descriptions in PDF format. The maximum size is 10 MB per document.

Description:

Datei auswählen | Keine ausgewählt | Add Attachment

If you would like to leave us a comment, we offer you the possibility to do so:

**Comment**

You can leave a comment here.

Before the registration request can be sent, you must agree to the privacy policy:

**Data Privacy Statement**

☑ You agree that your personal data (name, title, company contact data, including all documents) may be digitally stored and processed for the purpose of supplier application management and supplier selection for three (3) years in accordance with Sec. 1489 of the Austrian General Civil Code (ABGB). Your data will be viewed within the Group (www.poettinger.at/group) by appropriate purchasing managers and shared with persons responsible for the respective departments for the purpose of supplier selection and management. Your data shall not be shared with third parties outside of the Group. There is no automated decision making.
The consent given here may be withdrawn at any time by sending an e-mail to secure@poettinger.at. Further use of your data after this time shall be impermissible. Processing up to this time shall remain unaffected.
As a data subject, you have a right to information. Should you consider that the data in question are incorrect or incomplete, you have the right to request rectification or completion. In addition, you also have the right to request deletion of data that you consider has been wrongly processed (provided that we do not have the right or obligation to continue to process the data in question), we shall grant your request promptly). Furthermore, you also have the right to request a restriction on processing or to object to processing, as well as to file a complaint concerning processing with the relevant data protection authority, www.dsb.gv.at.

Send | Undo Entries

When your data is sent, it is forwarded to the responsible merchandise group purchaser(s).

They check your supplier application and subsequently send you information regarding approval or rejection.

**2.** **Approval of registration**

If your registration has been approved by the responsible purchaser(s), you will receive two e-mail notifications.

First you will receive a message with your preliminary user ID and a corresponding URL link for your first user registration on the PÖTTINGER Supplier Portal.

**Supplier registration successfully started**

**Erstellt** 📧 Batch-Benutzer Workflow

Dear Mr. ▓▓▓▓▓

we are delighted to welcome you as a potential partner of PÖTTINGER Landtechnik GmbH.
We have created the following user ID for you: RKIAXLQNKC3J.

Please click on the following link within the next 31 days to register with this user ID:
https://srm.poettinger.at/admin?sap-user=RKIAXLQNKC3J

You will receive your password for your initial registration in a separate email.

When you register as a user, you will be asked to enter your own individual user name and a new password. You can use these details to log in in the future.

Kind regards,
Your Supplier Registration Team

The second mail notification includes your initial password.

Please click on the URL link of the first mail notification. After entering the user ID and password, access to the user registration is obtained by clicking on the "Log in" button.

The system automatically copies your contact person details from the registration.

In this step, you must create your "Administrator" user.

User name and password are freely selectable. Please make a note of your access data, as you can use it to access the PÖTTINGER Supplier Portal with immediate effect.